

Personal Communication Devices Policy

Menno Simons Christian School follows a policy that aligns with the Government of Alberta's recent [Ministerial Order](#) regarding the use of personal communication devices and social media in schools. This policy is designed to maintain a productive and respectful learning environment. We ask for the cooperation of students and parents/guardians in adhering to these guidelines to support the academic and social development of all students at Menno.

A personal communication device (PCD) includes any electronic device that can be used to communicate with or access the internet such as a cellphone, tablet, smart watch, etc.

Policy

PCDs are recommended to stay at home whenever possible. If a PCD is brought to school, it should be silenced and locked in a locker during school hours. Students may not access social media on school networks or on school devices.

PCDs are strictly prohibited in bathrooms and change rooms at all times.

Exceptions

- Limited use of PCDs are permitted for health or medical reasons or to support special learning needs - documentation is required for this exception
- Limited use of PCDs may be permitted for educational purposes as determined by the principal

PCDs during breaks

Students may access their PCD before and after school hours. Grades 7-9 students may also access their PCD during lunch recess when off campus. PCDs are not allowed during scheduled eating times or outside on the back field during lunch recess.

Parent/Student Communication

Parents are encouraged to phone or email the front office if they need to get a message to their child. There is a student phone in the atrium that can be used for students to call parents if needed.

Consequences

- First offense - Verbal reminder. Students will be reminded of the policy and asked to comply with the expectations
- Second offense - Confiscation until the end of the day. The PCD will be confiscated by a staff member and brought to the office. An email will be sent home to parents and the student may pick up the PCD at the end of the day.
- Third offense - Parent pick up. The PCD will be confiscated by a staff member and brought to the office. A parent will be required to pick it up at the end of the day. It will not be returned to the student without a parent present. A plan will be discussed between parent/student and school administration regarding the use of PCDs for the student while in the building.