

# Event Volunteer Opportunities

*These volunteer opportunities occur during special events or programs. The time commitment is approximately 4-5 hours per event. Some of these opportunities can be done from your home and most occur at MSCS in the evenings or on weekends.*

## Day Time Volunteer Pool

### Description:

Working with the Society Administrator you would be assisting the school in a variety of projects on an as needed basis. This could involve helping with special activities at the school, working with the kids in the classroom or helping out administratively.

**Supported By:** Society Administrator

**Type of Role:** Supporting/Team

**Frequency:** One event per year

**Location:** Flexible

### Recommended Interests or Aptitudes:

Have flexibility to help the school on shorter notice.

### Additional Info:

Volunteers will be put in a day time help volunteer pool and will be contacted for special projects or events. Volunteers need to be available during the school hours.

## Family Events Helper

### Description:

Opportunity to brainstorm event ideas with the Family Events Coordinator. Assist in the planning of the event and participation on the event day.

**Supported By:** Family Events Coordinator

**Type of Role:** Supporting/Team

**Frequency:** One event per year

**Location:** Flexible

### Recommended Interests or Aptitudes:

Good people and team skills. Brainstorming of fun team building activities or events.

### Additional Info:

There is one main school community event planned each year that can range from a movie night, skating or BBQ. This can be determined in collaboration with the School Council and the Family Events Coordinator. The helper can assist in the planning of the event or just on the event day depending on availability and discussion with the Family Events Coordinator.

## Grade 6 Camp Evergreen Chaperone

### Description:

Chaperoning of students during the camp and helping out in activities as required.

### Recommended Interests or Aptitudes:

Enjoy hanging out with Grade 6 Students! Working in a team environment. Enjoyment of the great outdoors!

### Additional Info:

Volunteers need to be able to stay overnight at the camp (2 nights) and support the teachers as required. Volunteers will need to be flexible in their responsibilities. The camp will run from September 10<sup>th</sup> – 12<sup>th</sup>, 2014. All volunteers will be contacted directly by Judy to determine roles and responsibilities.

**Supported By:** Grade 6 Homeroom Teacher

**Type of Role:** Supporting/Team

**Frequency:** One Time Event

**Location:** Camp Evergreen

## Junior High Retreat Chaperones & Cooks

### Description:

Planning, purchasing and preparing of meals at the Junior High Camp. Chaperoning of students during the camp and helping out in activities as required.

### Recommended Interests or Aptitudes:

Enjoy hanging out with Junior High students! Menu planning and meal preparation. Cleaning and organizing. Working in a team environment. Enjoyment of the great outdoors!

### Additional Info:

Volunteers need to be able to stay overnight at the camp and support the teachers as required. Volunteers will need to be flexible in their responsibilities. The camp occurs during the first week of school (Wednesday through to Friday). All volunteers will meet in June or last week of August to determine individual functions and duties.

**Supported By:** JrH Retreat Coordinator,  
Junior High Teacher/Principle

**Type of Role:** Supporting/Team

**Frequency:** One Time Event

**Location:** Camp Valaqua, Watervalley

## Junior High Retreat Preparation Volunteers

### Description:

Planning, purchasing and preparing of meals to be sent out to the Jr High Camp.

### Recommended Interests or Aptitudes:

Menu planning and meal preparation. Enjoy baking in large quantities and preparation of pantry items.

### Additional Info:

Volunteers need to be available prior to the JrHigh Camp to plan and prepare items that will go to the camp. This is a supporting role that can be done at home for volunteers that are generally unable to come into the school or go on field trips. This will take place during a few days prior to the start of the school year as the camp occurs the first week of school. Reimbursement for the ingredients is available as long as receipts are submitted. All volunteers will meet in June or last week of August to determine individual functions and duties.

**Supported By:** JrH Retreat Coordinator

**Type of Role:** Supporting/Independent

**Frequency:** One Time Event

**Location:** Preparation can be done from home.

## Christmas/Spring Musical Volunteer

### Description:

As a Christmas/Spring Musical Volunteer you may be called on to help with:

- Costume or Character make-up application
- Audio Visual coordination or assistance
- Concession stocking and set-up

### Recommended Interests or Aptitudes:

Experience in make-up application and have some artistic ability. Be proficient and comfortable using a sound board. Good organizational skills.

### Additional Info:

The Christmas Musical takes place in December; the Spring Musical takes place the last weekend in April. You can indicate your specific area of interest whether it be set design or costume design to your teacher coordinator when you are contacted in the fall.

**Supported By:** Teacher

**Type of Role:** Supporting/Team

**Frequency:** One time Event

**Location:** Menno Simons School

# Christmas/Spring Musical Preparations Volunteer

## Description:

As a Christmas/Spring Musical Preparations Volunteer you may be called on to help with:

- Set design and construction
- Coordinating and sourcing of props
- Costume design and construction
- Sourcing out costumes and tailoring or cleaning

## Recommended Interests or Aptitudes:

Ability or interest in working with a variety of materials.

Being innovative and having a design sense. Construction or sewing abilities.

## Additional Info:

The Christmas Musical takes place in December; the Spring Musical takes place the last weekend in April. The preparations need to be done the two weeks leading up to the Musicals. Material can be prepared in your home and brought to school at a later date. You can indicate your specific area of interest whether it be set design or costume design to your teacher coordinator when you are contacted in the fall.

**Supported By:** Teacher

**Type of Role:** Supporting/Individual

**Frequency:** One time Event

**Location:** Preparation can be done from home.

# Year End Breakfast Helper

## Description:

As a helper your role may be to assist with:

- Table and chair set up.
- Food preparations (cutting, mixing).
- Food service during the breakfast.
- Clean-up after the breakfast.

## Recommended Interests or Aptitudes:

Enjoy preparing vast quantities of food and interacting with the public.

## Additional Info:

The Year End Breakfast occurs on the last day of school before the summer break. Volunteers need to be available from 6:30am – 9:30am on the day of the breakfast.

**Supported By:** Year End Breakfast Coordinator

**Type of Role:** Supporting/Team

**Frequency:** One time Event

**Location:** Menno Simons School